

# Electrical Engineering Society, IIT Delhi

## Bye-Laws of Electrical Engineering Society, IIT Delhi

### 1) Name of the Club

The name of the club/society shall be Electrical Engineering Society, IIT Delhi hereinafter referred to as the society.

### 2) Area of Operation

The society is an official departmental society for Electrical Engineering Department. It is a formal body under the Co-curricular and Academic Interaction Council (CAIC), IIT Delhi and comes under the Departmental Academic Committee(DAC) - UG as mentioned by the CAIC Constitution.

### 3) Aims and Objectives

The objectives of EES shall be:

- a) To spread knowledge and awareness among members in the field of Electrical Engineering
- b) To organize seminars, presentations and competitions for the students
- c) To conduct guest lectures and organizing industrial visits for students.
- d) To inculcate a habit of participating in innovation projects and competitions among students and guiding them towards it
- e) To promote hobby electronics among students.
- f) To help students to build a career path with informed choices about Electrical and related fields.

### 4) Membership

The entire Electrical Engineering fraternity of IIT Delhi can become the member of society. This will include B.Tech, M.Tech, PhDs, professors and the alumni of IITD involved in Electrical or Electronics related fields.

### 5) Executive Committee

The Executive Committee, (hereinafter referred to as (the) committee), shall be the Governing body of society and shall be composed of:

- a) **President:** The head of the Electrical Engineering Department is the ex-officio President of the society.
- b) **Vice-President:** The Vice-President is nominated by the President and is a member of the faculty of the EE Department. He/she will be nominated for a term of two years.
- c) **Treasurer:** The Treasurer is nominated by the President of the society and is a staff member of the EE department. He/she will be nominated for a term of two years.

- d) **General Secretary:** He/she shall be selected by the current General Secretary for a term of one year. The selections shall be made based on the applications from among the students and the subsequent interviews.
- e) **General Secretary (Technical):** He/she shall be selected by the current General Secretary for a term of one year. The selections shall be made based on the applications from among the students and the subsequent interviews.
- f) **Secretary:** He/she shall be selected by the current General Secretary for a term of one year. The selections shall be made based on the applications from among the students and the subsequent interviews.
- g) **Executives:** He/she shall be selected by the current General Secretary for a term of one year. The selections shall be made based on the applications from among the students and the subsequent interviews.
- h) **Honorary Member:** He/she shall be nominated by the current General Secretary for an indefinite term. Such nomination is not necessary to be made every year and should be left to the discretion of the execution committee. The candidate can be current or passed out student of IIT Delhi.

All selections done by the student team must be approved by at least one of the faculty members of the EES before. All selections for the new student team should be made in consultation with the current team. The number of secretaries and executives may vary depending on the requirements and it should be decided by the current General Secretary. At the end of the term of Executive Committee, the President may request the existing committee to continue in office for a maximum of six weeks for the smooth transition of organizational responsibilities from the previous year's Executive Committee.

#### **6) Eligibility criterion for the student member of Executive Committee**

- a) They should not be under an academic probation.
- b) They should have a CGPA higher than 7.0 at the time of selections.
- c) The student must be pursuing either one of the following at IIT Delhi:
  - i) B.Tech in Electrical Engineering
  - ii) B.Tech in Electrical Engineering (Power & Automation)

#### **7) Functions of the Executive Committee**

- a) To carry out the work of the society
- b) To arrange and look after all necessary expenses as provided in the budget
- c) To appoint sub-committees and to create any other office within the society as and when required

#### **8) Funds**

- a) The funds of the Society shall be utilized solely for the purpose of the Society.
- b) All subscriptions, donations, grants and other money of the Society shall be deposited in a registered bank in the name of the society. The account of the Society shall be operated by any two of the following: 1. President 2. Treasurer 3. General Secretary

The names of these office bearers with the specimen signatures will be forwarded to the bank every year, by the President, for operating the account.

- c) The funding should be arranged by the General Secretary through sponsorship, grants, donations or an appropriate EES membership fees from first year UG students (if the above options are not possible). The membership fees for first year UG students, if kept, should be approved by the faculty members of EES.
- d) The surplus funds if any of the society, whether of revenue of capital nature shall not be distributed to the members but shall be utilized wholly towards the further achievements

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the objectives of the society.

- e) The society will function strictly within its own resources.
- f) The Treasurer shall review the Income and Expenditure Account duly audited by the person appointed by the Committee at the end of each academic year.

### **9) Amendments**

Any amendment of the constitution will be effective only when approved by any of the faculty members of the society.

### **10) Functions and Responsibility of the General Secretary**

- a) He/she will be responsible for organizing all activities undertaken by society.
- b) He/she will help to organize events that help foster greater interaction between faculty members and students.
- c) He/she should arrange for the efficient working of the society.
- d) He/she will be in charge of organizing the B.Tech farewell function and the department's welcome for the first year B.Tech students.
- e) He/she will coordinate with the other executive members of society for the accomplishment of the above tasks.

### **11) Disputes**

In situation of any dispute arising in the society, the decision of the president of the society shall be final and binding on all members and executive committee of the society.